



# SeniorLAW Center

Protecting the Rights of Older Pennsylvanians

## Elder Victim Legal Advocate (Chester County)

Founded in 1978, SeniorLAW Center is a dynamic nonprofit public interest legal services organization whose mission is to seek justice for older people by using the power of the law, educating the community and advocating on local, state and national levels. We are the only non-profit agency in Pennsylvania whose sole focus is providing legal assistance to older persons and protecting their legal rights. SeniorLAW Center prioritizes those older people who are low-income, cultural/racial minorities, the disabled and those facing other vulnerabilities and challenges. We fight senior poverty, fraud and homelessness, provide protection from elder abuse and financial exploitation, enable grandparents to raise grandchildren, and improve access to justice.

SeniorLAW Center seeks experienced candidates to join its team of public interest attorneys and advocates. We seek a full-time legal advocate with relevant experience in a legal services program or law office. Victim service experience and/or training a plus. Excellent organizational and interpersonal skills. Ability to work under pressure, good writing and research skills. Interest in and ability to work with victims, older people, sensitivity to older people of diverse backgrounds. Fluency in other languages welcomed.

**RESPONSIBILITIES:** The Elder Victim Legal Advocate, under the guidance and supervision of the Director, Victim Services, and Assistant Director, Victim Services performs professional duties to assist in the representation of elder victims by the Elder Victim Staff Attorney. This position has a focus on cases in Montgomery County.

### Duties:

#### Legal Advocacy

- Interview seniors via intake line or in person (at office, clinics or courts) to assess issues and determine eligibility for program services.
- Review Legal Health Checklist with victims at intake.
- Provide information and referrals to elders, linking them to other resources and support services, including emergency financial assistance, support groups health services and other resources.
- Provide safety advice and assessment to elder victims.
- Assist Elder Victim Staff Attorney in preparing to provide legal assistance and representation.
- Assist elder victims with preparation of and submission of Victim Compensation Claims.
- Complete required paperwork/case management software records on all cases and referrals.

**Community  
Education**

- Assist Elder Victim Staff Attorney in presenting legal education workshops to senior citizens to prevent victimization, identify victims and promote self-identification, and provide or refer them to needed services.
- Plan, organize and carry out special outreach and tabling events to assist in victims self-identifying.

**Additional  
Responsibilities**

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- Participate in bi-weekly case review meetings.
- Participate in staff meetings.
- Represent SeniorLAW Center at victim coalition meetings as needed.

**EDUCATION:** Bachelor's Degree or Paralegal Certificate.

**All applications should include cover letter, resume and at least three (3) professional references, as well as salary range requirements.**

**Please send by email to attention of Dana N. Goldberg, Esq., Legal Director, at [employment@seniorlawcenter.org](mailto:employment@seniorlawcenter.org). No phone calls please.**

*SeniorLAW Center is an equal opportunity employer, which values and seeks diversity and inclusion in all aspects of its work. Persons from diverse backgrounds and orientations are encouraged to apply.*

**3/30/2021**

September 28, 2017